

AUTHORIZED SIGNATURES	District or Department:
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Authorized Person(s)		Category Authorized								ORGS AUTHORIZED
PRINTED NAME	SIGNATURE	ALL	HR	IAT	PRL	PO	TR	RQ	OTHR	Either "ALL" or list specific orgs
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										

CATEGORY DESCRIPTIONS:

ALL: Authorized for all categories on this form	PRL: Sign Final Time Detail/Payroll	TR: Sign Travel/Empl Reimbursements
HR: Sign to pick up Hand Receipt books	PO: Sign Purchase Orders	OTHR: Other
IAT: Approve INTRA-Agency Transfers	RQ: Sign Requisitions	

Describe "Other":		
Approved by:	Date:	Date Received by AOC Finance:
Notes:		